



Refer Questions to: Everly Brown, Head of Information Services, Ext. 6-7995 Effective Date: January 2001 Revised Date: April 2024 Approved By: Division Heads

STUDY ROOMS

- 1. Study rooms are meant to support study and research for currently enrolled University of Maryland Baltimore (UMB) students, faculty, and staff. Study room use by groups from UMB takes precedence over all others.
- 2. Study rooms on floors 2- 5 are available on a first come, first served basis unless they have been reserved with the library's online reservation system.
- 3. Study rooms are for groups of 2 or more. An individual may be asked to leave if a group needs to use the room.
- 4. Study rooms are not sound proof so groups studying should not create noise that is disruptive to others in the area.
- 5. Furniture should not be removed from or brought in to study rooms. Any moved, damaged or broken study room furniture should be reported by calling 6-8853.

Reservable Study Rooms (2nd & 3rd floor)

- 1. The reservable study rooms on the 2nd and 3rd floors are meant for groups of two or more.
- 2. Rooms may be reserved for up to three hours a day. Hours do not need to be consecutive.
- 3. You may reserve rooms for up to three weeks in advance.
- 4. Study rooms must be reserved at least one hour before use.
- 5. Rooms are self-monitoring. If someone is in a room that you have reserved, kindly ask them to leave or go to the Information Services desk and ask for assistance.
- 6. UMB faculty, staff & students may reserve rooms using their UMB email address.

Study Room Use Policy Violation Consequences

If a group needs an individual to vacate a study room, they can either ask the person directly or seek assistance from Information Services staff.

Failure to comply with HSHSL policies may be considered disruptive behavior and may result in the temporary loss of Library privileges.